

## 24-Hour Alcoholic Beverage Permit Application Packet

### Instructions:

- 1) Complete each section of the application to apply for any of the 4 types of a 24-hour, temporary alcoholic beverage permit. Incomplete applications will delay review.
- 2) Allow the appropriate number of days to process the application as listed beside each permit type.
- 3) All permits except the Catering Permit require Town Council approval and will be placed on the next available agenda.
- 4) Catering Permits may be issued by the Town Clerk upon successful review.
- 5) Catering Permits require an authorized signature from a retail or resort liquor license holder. Please note that not all licensees may agree to use their liquor license for a catering permit.

### Town Licensees:

<i>License Holder Name</i>	<i>Doing Business As Name</i>	<i>Address</i>	<i>Telephone #</i>
CRU LLC	BIN 22	200 W BROADWAY	(307) 739-9463
BUD'S EASTSIDE LLC	BUDS EASTSIDE LIQUOR	582 E BROADWAY	(307) 733-1181
BOCHICCHIO INC	CREEKSIDE MARKET & DELI	545 N CACHE ST #8	(307) 733-7926
CUTTY'S BAR & GRILL LLC	CUTTY'S	1140 W HWY 22	(307) 201-1079
ANVIL HOTEL PARTNERS LLC	GLORIETTA	242 N GLENWOOD ST	(307) 733-3668
HOTEL JH LLC	HOTEL JACKSON	120 N GLENWOOD	(307) 733-2200
WYOMING GROCER LLC	JACKSON WHOLE GROCER	1155 S HWY 89	(307) 733-0450
JACKSON LIQUORS LLC	KJ'S PHILLIPS 66	1055 W BROADWAY	(307) 733-4666
LIQUOR STORE OF JACKSON HOLE INC	THE LIQUOR STORE	115 BUFFALO WAY	(307) 733-4466
COWBOY LIQUOR LLC	MILLION DOLLAR COWBOY BAR	25 N CACHE ST	(307) 733-2207
PLAZA LIQUOR LLC	PLAZA LIQUOR	832 W BROADWAY	(307) 733-8888
PINK GARTER LLC	THE ROSE	50 W BROADWAY UNIT 201	(307) 733-1500
NEB LLC	SIDEWINDERS	945 W BROADWAY	(307) 734-5766
SILVER DOLLAR INC (THE)	SILVER DOLLAR BAR	50 N GLENWOOD	(307) 733-2190
SMITHS FOOD & DRUG CENTERS INC	SMITHS FOOD & DRUG	1425 S HWY 89	(307) 733-8908
SNAKE RIVER CORPORATION	SNAKE RIVER GRILL	84 E BROADWAY	(307) 733-0557
VFJH LLC	SPIRITS & SPICE	80 W BROADWAY UNIT 101	(307) 734-1535
VIRGINIAN LIQUOR LLC	VIRGINIAN TAVERN	750 W BROADWAY AVE	(307) 733-2792
SNOW KING MOUNTAIN RESORT LLC	KINGS GRILL	402 E SNOW KING AVE	(307) 203-7911
ACP LJH 80 SCOTT HOLDINGS LLC	LODGE AT JACKSON HOLE	80 S SCOTT LN	(307) 739-9703
JOHNSON RESORT PROPERTIES	RUSTIC INN	425 N CACHE	(307) 739-8799
BENCHMARK HOSPITALITY OF WYOMING LLC	SNOW KING RESORT	400 E SNOW KING	(307) 733-5200

- 6) Submit the completed application by fax, email, or in person:  
Fax: 307-739-0919                                      Town Hall: 150 East Pearl Avenue  
Email: [sbirdyshaw@jacksonwy.gov](mailto:sbirdyshaw@jacksonwy.gov)
- 7) For further information please call the Town Clerk at (307) 733-3932 ext. 1113.
- 8) Pick up your permit certificate when you are notified it is ready and display it during your event.



# 24-HOUR ALCOHOL BEVERAGE PERMIT APPLICATION

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below.

Fee \$ \_\_\_\_\_

Date Pd: \_\_\_\_\_

### APPLICANT.

Name of Person <i>please print</i> Requesting Permit:	
Organization:	Phone:

### EVENT INFORMATION. Complete the following information about the event.

Name of Event:	Purpose:
Held at: <i>business name</i>	List the <b>Date(s) and Hours</b> that Alcohol will be Available:
Address: <i>location to be permitted</i>	
Anticipated number of attendees at any given time:	

### SELECT THE TYPE OF 24-HOUR PERMIT. Refer to Application Packet for details about each permit type.

<input type="checkbox"/> <b>CATERING PERMIT - <i>allow 3 days for processing</i></b>  \$20.00 per day  For the sale or serving of alcoholic product which was purchased from the retail or resort liquor license holder who authorized this permit application.	This permit must be agreed to and authorized by a current retail or resort liquor license holder.  <b>Name of Retail or Resort Liquor License Holder:</b> _____  <b>Authorized Signature:</b> _____  <b>Print Name:</b> _____
<input type="checkbox"/> <b>MALT BEVERAGE PERMIT - <i>allow 21 days for processing</i></b>  \$50.00 per day  For the sale or serving of only malt beverages.	Applicant must submit proof of current alcohol server education training with this application.
<input type="checkbox"/> <b>MALT BEVERAGE PERMIT FOR A MICROBREWERY - <i>allow 21 days for processing</i></b> <span style="float: right;"><b>Permitted Microbrewery Only</b></span>  \$50.00 per day  For the sale or serving of only the microbrewery's own brewed malt beverage product away from their licensed premises.	Applicant must submit proof of current alcohol server education training with this application.  <b>Authorized Signature:</b> _____  <b>Print Name:</b> _____
<input type="checkbox"/> <b>MANUFACTURER'S OFF-PREMISES PERMIT - <i>allow 21 days for processing</i></b> <span style="float: right;"><b>Licensed Manufacturer Only</b></span>  \$50.00 per day  For the sale or serving of only the manufacturer's own Wyoming manufactured product away from their licensed premises.	<b>Authorized Signature:</b> _____  <b>Print Name:</b> _____

All permit holders are responsible for abiding by all applicable alcohol dispensing regulations. These regulations include, but are not limited to:

- ◆ Confirm age of participants by checking identification; ensure minors are not served alcohol.
- ◆ Complimentary alcohol is not available for self-service.
- ◆ Control pouring to curb overserving individuals.
- ◆ Prohibit participants from leaving the permitted location with alcohol.
- ◆ Non-alcoholic beverage options are encouraged.

By filing this application, I agree to comply with State and Local Liquor Regulations regarding the sale and service of alcoholic beverages.

\_\_\_\_\_  
*Applicant's signature*

\_\_\_\_\_  
*Date*

## **Permit Descriptions:**

### **Catering Permit.** Wyoming Statute 12-4-502

A catering permit authorizing the sale of alcoholic and malt beverages may be issued to any person holding a retail or resort retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sales at meetings, conventions, private parties and dinners or at other similar gatherings not capable of being held within the licensee's licensed premises.

No licensee holding a catering permit shall sell or permit consumption of any alcoholic or malt beverage off the premises described in the permit.

The permits authorized by this section shall be issued for one (1) twenty-four (24) hour period. No person or organization shall receive more than a total of thirty-six (36) catering permits for sales at the same premises in any one (1) year.

### **Malt Beverage Permit.** Wyoming Statute 12-4-502

A malt beverage permit authorizing the sale of malt beverages only, may be issued by the licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering.

No person or organization holding the malt beverage permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit.

The permits authorized by this section shall be issued for one (1) twenty-four (24) hour period. No person or organization shall receive more than a total of twelve (12) malt beverage permits for sales at the same premises in any one (1) year.

Jackson Municipal Code requires applicants for Malt Beverage Permits to have successfully completed an alcohol server education course approved by the Wyoming Liquor Division or the Jackson Police Department. Proof of current Alcohol Server Training Certification is required as part of the malt beverage permit application. (JMC 6.50.020)

### **Malt Beverage Permit for a Microbrewery.** Wyoming Statute 12-4-412

The holder of a microbrewery permit under this section may also hold a malt beverage permit under W.S. 12-4-502 for the purpose of selling its own brewed malt beverages.

Jackson Municipal Code requires applicants for Malt Beverage Permits to have successfully completed an alcohol server education course approved by the Wyoming Liquor Division or the Jackson Police Department. Proof of current Alcohol Server Training Certification is required as part of the malt beverage permit application. (JMC 6.50.020)

### **Manufacturer's Off-Premises Permit.** Wyoming Statute 12-2-203

The local licensing authority may issue to a manufacturer licensee who is a federally licensed distiller or rectifier: A manufacturer's off-premises permit authorizing the permittee to sell product manufactured at the site identified on the manufacturer's license only for sales at meetings, conventions, private parties, dinners, and other similar gatherings to promote their product.

No permittee holding a manufacturer's off-premises permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit.

An off-premises permit shall be issued for one (1) twenty-four (24) hour period. No holder of a manufacturer's license shall receive more than twelve (12) off-premises permits in any one (1) calendar year.